



## AlmaRE: how to access to the e-books

[Annalisa Lombardi, version 3. 28-09-2023]

Institutional users are guaranteed access to the University of Bologna's e-books, acquired in cooperation with the libraries of the University Library System and ARPAC. List of **institutional users**:

- students, Ph.D. students, research fellows;
- teaching staff;
- professors emeriti if officially indicated as such in the University of Bologna's staff database and upon submission of a formal request to the Head of Department to maintain the institutional credentials and the authorisation to access the University online services;
- technical-administrative staff;
- staff on contract (for the duration of the contract).

and for **non-institutional users** such as:

- alumni (former students) and University retired staff (limited to the resources available and subject to the conditions indicated on the information page: [Extended access to AlmaRE Collections for non-institutional users](#));
- accredited external collaborators and visiting professors;
- external users with temporarily allowed access to services within individual libraries (referred to as "walk-in users" in the licences).

The licences only allow access to electronic resources once it has been verified that the user has the right to use the content. Therefore, to be recognised as authorised users, it is necessary to log in one of the following ways:

1. from within the University network: via any fixed workstation in the University premises or from the AlmaWIFI wireless network
2. from outside the University network (home, abroad, public spaces, private connections, etc.): through the [Proxy service](#) available for authorised users (excluding temporarily admitted external users) or through another authentication service using institutional credentials.

### How to search for an e-book

The e-books for which the University of Bologna has signed user licences can be searched on individual [publisher and aggregator sites](#), but also via:

- [AlmaStart](#)
- The [Bologna Library System Catalogue](#)