



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

# OJS3

## Modulo base

18 maggio 2021

**Kaika Cau**

ABIS - Unità di processo Gestione e sviluppo della biblioteca digitale d'Ateneo - AlmaDL

# Indice

- **AlmaDL Journals**
- **OJS3**
  - Frontend
  - Backend (profilo Journal Editor)
  - Caricamento di un fascicolo pronto



# AlmaDL Journals

La piattaforma [AlmaDL Journals](#) fornisce assistenza e supporto alla pubblicazione di riviste scientifiche in Open Access dell'Università di Bologna.

Il servizio, attivo dal 2006, ospita riviste indicizzate nelle banche dati internazionali e incluse negli elenchi ANVUR.

Per maggiori informazioni sulla pubblicazione online di riviste scientifiche dell'Ateneo:

<https://sba.unibo.it/it/almadl/servizi-almadl/pubblicare-riviste-scientifiche-di-qualita>



# OJS (Open Journal Systems)

Open Journal Systems ([OJS](#)) è un software open source per la gestione di riviste scientifiche elettroniche sviluppato dal Public Knowledge Project (PKP).

## Caratteristiche

- Diffusione internazionale della piattaforma (es. [unimi](#))
- Dublin Core
- Standard OAI-PMH
- Informazioni rivista e contributi facilmente accessibili e riconoscibili
- Personalizzazioni (es. temi)
- Elevata visibilità in rete per i periodici

**Ultima versione:** OJS3



# OJS: parole chiave

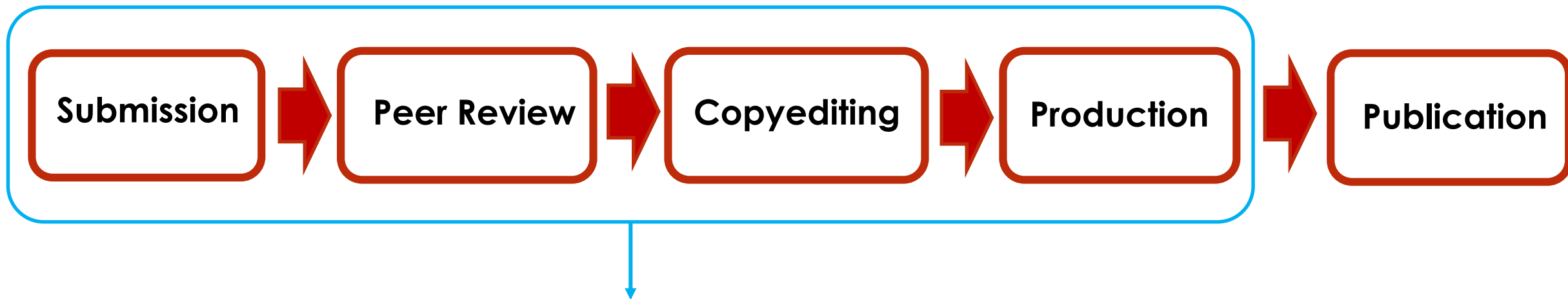
**Ruoli:** esistono più utenti che partecipano al flusso editoriale di una rivista scientifica quali autore, revisore, curatore, Journal editor (declinato in vari sottoruoli), Journal Manager, etc.

**Informazioni/Comunicazioni:** interfaccia rivista, call for paper, comunicazioni varie, notifiche, email precompilate.



# OJS: parole chiave

## Workflow completo



Alcune o tutte queste parti del workflow possono essere svolte in due modalità:

- Online, nella piattaforma OJS
- Fuori piattaforma, con utilizzo effettivo su OJS solo della parte finale di pubblicazione



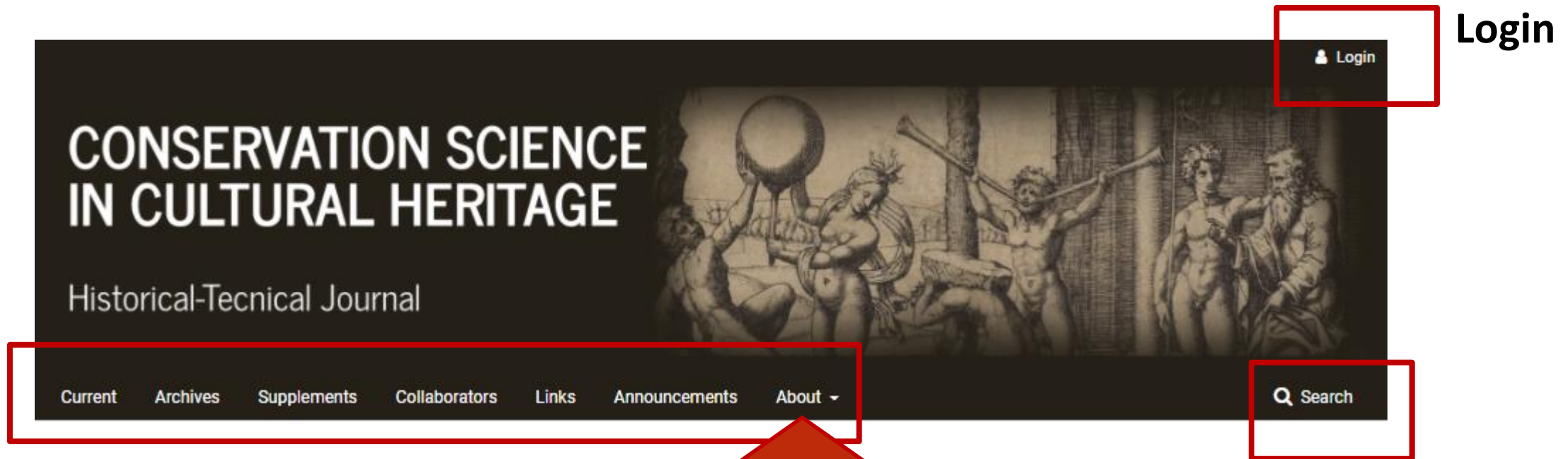
# Frontend

- Panoramica generale
- Menù di navigazione (archivio, about)
- Ricerca e login
- Barra laterale
- Footer
- Pagina articolo
  - Metadati
  - Autori
  - Info



# Principali funzionalità

Per riviste che hanno la submission online è presente anche **Register**

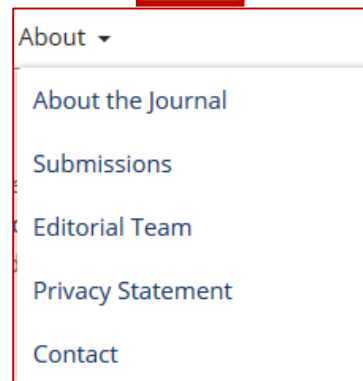


**Login**

**Menù di navigazione**  
Configurabile (es. nidificazione voci)

**About**

**Search**





# Riviste scientifiche: informazioni principali

- Focus and Scope
- Storia della rivista
- Informazioni sulla Peer Review
- Frequenza di pubblicazione
- Policy editoriali
- Indicizzazione e abstracting
- Codice etico
- Politiche di archiviazione
- Guida per gli autori
- Copyright
- Editorial Team/Comitati scientifici
- Privacy Statement
- Contatti
- Pagine personalizzate
- Archivio



# Editorial Team

## Founding Editor

- ❶ **Fiorella Dallari** University of Bologna

## Co-Editors

- ❶ **Maria-Gabriella Baldarelli** University of Bologna, Italy
- ❶ **Patrizia Battilani** University of Bologna, Italy
- ❶ **Daniela Calanca** University of Bologna, Italy

- ❶ **Alessia Mariotti** University of Bologna, Italy

## Assistant Coordinator

- ❶ **Gianluigi Di Giangiolamo**

## Editorial Staff

- ❶ **Filippo Galletti** Alma Mater Studiorum – Università di Bologna, Italy

- ❶ **Alessia Mariotti** University of Bologna, Italy  
alessia.mariotti [AT] unibo.it  
<http://www.unibo.it/docenti/alessia.mariotti>  
Field Editor in Geography

## Assistant Coordinator

- ❶ **Gianluigi Di Giangiolamo**  
gian.digiangirolamo [AT] unibo.it

## Editorial Staff

- ❶ **Filippo Galletti** Alma Mater Studiorum – Università di Bologna, Italy  
Research fellow in Medieval History and Methodologies of teaching history and a member of the International Centre of Methodology for Teaching History and Heritage (DiPaSt) of the Department of Education Studies “Giovanni Maria Bertin” of the University of Bologna. Also member of the organizing committee of the International Feast of the History of Bologna and president of the Association “Friends of the International Feast of the History”.



# Home page



Current Archives Announcements About -

Search

## Presentazione rivista

Almatourism - Journal of Tourism, Culture and Territorial Development is an electronic journal of the Alma Mater Studiorum, University of Bologna, Center for Advanced Studies in Tourism (CAST), Rimini Campus. It is an innovative platform for study and research on culture and territorial development in the various disciplinary fields regarding tourism. Articles are published in English.

Founding Editor: Fiorella Dallari (University of Bologna)  
Co-Editors: Maria-Gabriella Baldarelli, Patrizia Bassani, Daniela Calanca, Alessia Mariotti (University of Bologna)

Advisory Board

Expert Committee

Assistant Coordinator: Gianluigi Di Giangrolemo (University of Bologna)

## Annunci

### AT Call for papers: Tourism-specific and Tourism-related Pandemic Public Policies. An Evolution of the Short to Medium Run Perspectives

2020-05-30

Guest Editor: Antonello Scorcu (University of Bologna)

Almatourism invites you to present proposals for a special section on *Tourism-specific and Tourism-related Pandemic Public Policies. An Evolution of the Short to Medium Run Perspectives*

Submissions

- Submission of full papers: 30<sup>th</sup> October 2020

- First notifications to authors: 15<sup>th</sup> November 2020

- Expected publication: January 2021

Articles must be submitted through the Almatourism Platform:

<https://almatourism.unibo.it/about/submissions/#info/submissions>

Read More >

## Corrent Issue

### Current Issue

Vol. 28 No. 1 (2020): Issue

Published: 2020-10-14

## Barra laterale

### Language

English  
Italiano

### Information

For Readers  
For Authors  
For Librarians

### Previous issues

Vol 9, N° 17 (2018)  
Vol 8, N° 16 (2017)  
Vol 8, N° 15 (2017)  
Vol 7, N° 14 (2016)  
Vol 7, N° 13 (2016)

### More in the Archive

#### Previous Special Issues

Vol 9, N° 8 (2018) S.I. Sacred Landscapes  
Vol 8, N° 7 (2017) S.I. Beyond the Great Beauty  
Vol 8, N° 6 (2017) S.I. Via Francigena  
Vol 7, N° 5 (2016) S.I. War and Tourism  
Vol 6, N° 4 (2015) S.I. Film-induced Tourism  
Vol 5, N° 3 (2014) S.I. Ilfiba  
Vol 5, N° 2 (2014) S.I. Heracles  
Vol 5, N° 1 (2014) S.I. SUSTUR

### Announcements



# Barra laterale

Previous issues

Vol 9, N° 17 (2018)

Vol 8, N° 16 (2017)

Vol 8, N° 15 (2017)

Vol 7, N° 14 (2016)

Vol 7, N° 13 (2016)

More in the Archive



c'era  
una  
volta  
l'«america»



**ExpressO™**



Submit via Scholastica


Author Guidelines

Online Submission

Focus

Contact

Esempi di  
Custom Block

 Language

English

Italiano

Lingua

Information

For Readers


For Authors


For Librarians

Info


Make a Submission


Make a Submission


 Announcements


 1.0


 2.0

 1.0

 Current Issue

 1.0

 2.0

 1.0

Feed



# Footer

## Info principali rivista

**Antropologia e teatro (A&T)** – ISSN 2039-2281

Registrazione presso il Tribunale di Bologna n. 8105 del 1 ottobre 2010  
Dipartimento delle Arti – Alma Mater Studiorum – Università di Bologna

The journal is hosted and maintained by ABIS-AlmaDL

See *AlmaDL Journals* Collection

Platform &  
workflow by  
**OJS / PKP**

## Riferimenti AlmaDL

## Personalizzazioni:

- da foglio di stile
- eventuali loghi



# Articolo

Home / Archives / Vol. 13 No. 1 (2020) / Theme

## The regulation of the notion of employer in an overregulated framework: the case of the Chilean labour law

Info autore  
espandibili

Metadati

**Pablo Arellano Ortiz** 

International Labour Office (ILO) and School of Law, Pontificia Universidad Católica de Valparaíso

**DOI:** <https://doi.org/10.6092/issn.1561-8048/11173>

**Keywords:** Employer, Overregulation, Subcontracting, Liability

### Abstract

This work presents the notion of employer in Chilean labour law. It begins with a brief introduction of the context of the Chilean overregulated legislation. Then, it is studied the definition of employer and some basic concepts of the Labour Code. The phenomena of subcontracting, multi RUT and temporary agency of work are analysed. A final section contains some reflections on these aspects.

 PDF

Published  
2020-07-20

### How to Cite

Arellano Ortiz, P. (2020). The regulation of the notion of employer in an overregulated framework: the case of the Chilean labour law. *Italian Labour Law E-Journal*, 13(1), 1-12. <https://doi.org/10.6092/issn.1561-8048/11173>

More Citation Formats 

Issue  
Vol. 13 No. 1 (2020)

Section  
Theme

License

Copyright (c) 2020 Pablo Arellano Ortiz

PDF/HTML

Data pubblicazione

How to Cite

Volume/Sezione

Licenza



# Backend

 **profilo Journal Editor**

- Principali funzioni
- Utente:
  - Registrazione
  - Profilo (info, pw, opzioni)
  - Notifiche (personalizzazione e preferenze)
- Messaggistica di sistema



# Dashboard

Notifiche

Profilo/logout

Riviste

Lingua

Almatourism - Journal of Tourism, Culture and Territo... Tasks 16

English

View Site

kaikacau

Submissions

Frontend



My Queue

Unassigned 15

All Active 50

Archives 473

Help

My Assigned



Search

Filters

New Submission

No submissions found.

Settings

Users & Roles

Tools


Funzionalità

Platform & workflow by OJS / PKP

Submissions

Issues

Announcements



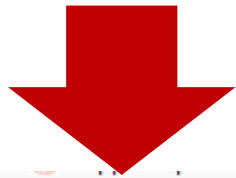
Statistics

Administration





# Task notifiche e elenco riviste



## Notifiche

Tasks 16

- A new article has been submitted to which an editor needs to be assigned.  
New Article Cinergie
- A new article has been submitted to which an editor needs to be assigned.  
Article test Cinergie
- Piero Grandesso started a discussion: Adegua alle linee guida: asdesfebgeetet  
New Test Cinergie
- Piero Grandesso started a discussion: Problemi con la submission: KD HJHKEWHKGLJ  
GEHKGFKBEFBF HBWHK  
New Test Cinergie
- A new article has been submitted to which an editor needs to be assigned.  
New New Test Cinergie

Almatourism - Journal of Tourism, Culture and Territo... Tasks 2

- Antropologia e Teatro. Ri...
- Bibliothecae.it
- Cinergie - Il Cinema e le ...
- Ricerche di Pedagogia e ...
- University of Bologna La...
- USAbroad - Journal of A...

Submissions

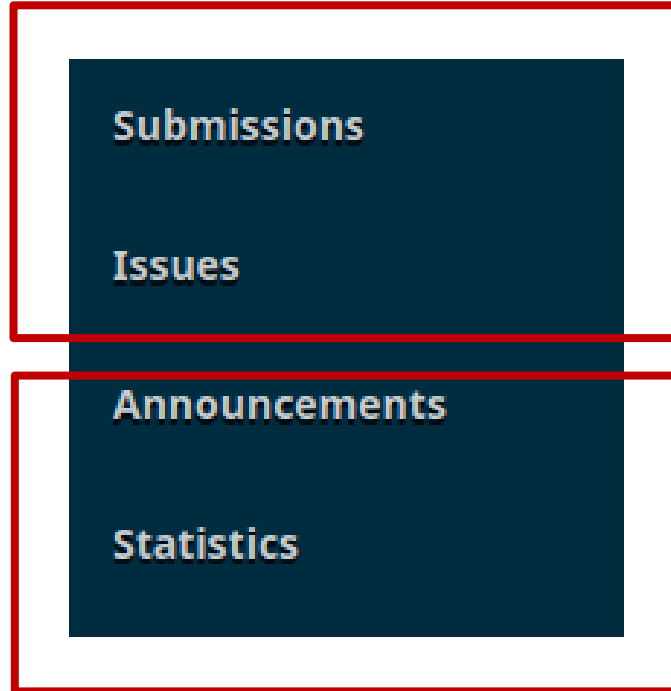
My Queue Unassigned

My Assigned

## Elenco riviste



# Principali funzioni Journal Editor



**Gestione submission e fascicoli**

Funzioni solo per Journal Manager:

- Settings
  - Journal
  - Website
  - Workflow
  - Distribution
- Users and Roles
- Tools



# Utente

## Frontend

## Accesso



## Backend



## Profilo personale



# Profilo utente

## contatti

Identity **Contact** Roles **Public** **Password** **Notifications** API Key Help

**info pubbliche** **Impostazione notifiche**

**modifica pw**

**Username**  
kaikacau

**Name**

*Given Name \** *Family Name*

How do you prefer to be addressed? Salutations, middle names and suffixes can be added here if you would like.

*Preferred Public Name*

Your data is stored in accordance with our [privacy statement](#).



*Family Name*

**Testo lingue rivista**



# Ruoli

Ruoli

**Profile**

Identity Contact **Roles**

**Roles**

- Reader
- Author
- Reviewer

+ Register with other journals

Reviewing interests

Save

**Registrazione in  
altre riviste  
(con submission online)**

Hide other journals

**Almatourism - Journal of Tourism, Culture and Territorial Development**

- Reader
- Author
- Reviewer

**Annali Sismondi**

**Antropologia e Teatro. Rivista di Studi**

- Reader
- Author
- Reviewer

**Bibliothecae.it**

- Reader
- Author
- Reviewer

**Dashboard unico**

USAbroad - Journal of American History and Politics

Almatourism - Journal of...

Antropologia e Teatro. Ri...

Bibliothecae.it

Cinergie - Il Cinema e le ...

**Profile**

Identit



# Notifiche

Identity Contact Roles Public Password **Notifications** API Key [Help](#)

Select the system events that you wish to be notified about. Unchecking an item will prevent notifications of the event from showing up in the system and also from being emailed to you. Checked events will appear in the system and you have an extra option to receive or not the same notification by email.

**Public Announcements**

**New announcement.**

Enable these types of notifications.  
 Do not send me an email for these types of notifications.

**An issue has been published.**

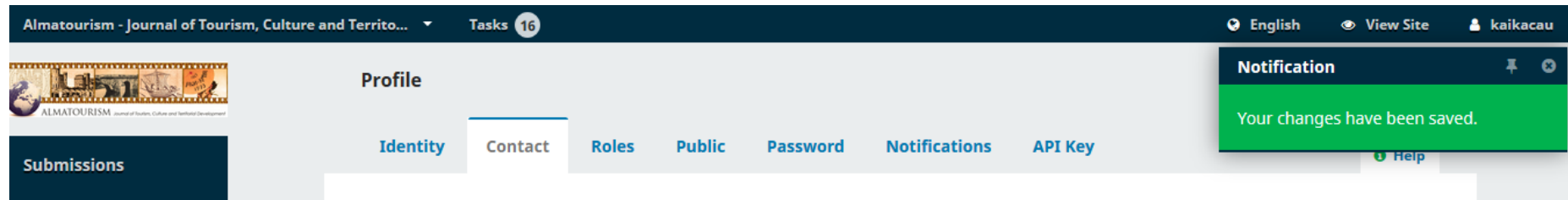
Enable these types of notifications.  
 Do not send me an email for these types of notifications.

**Submission Events**

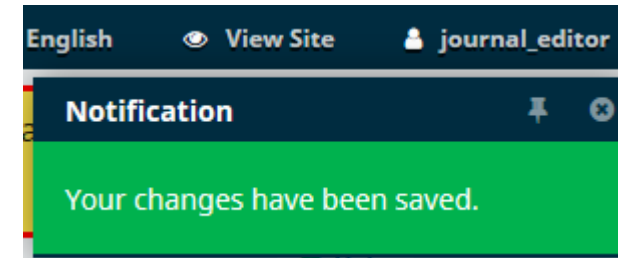
**Impostazioni personalizzate  
delle notifiche (anche email)**



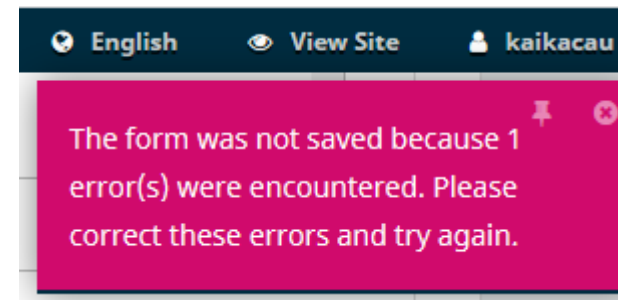
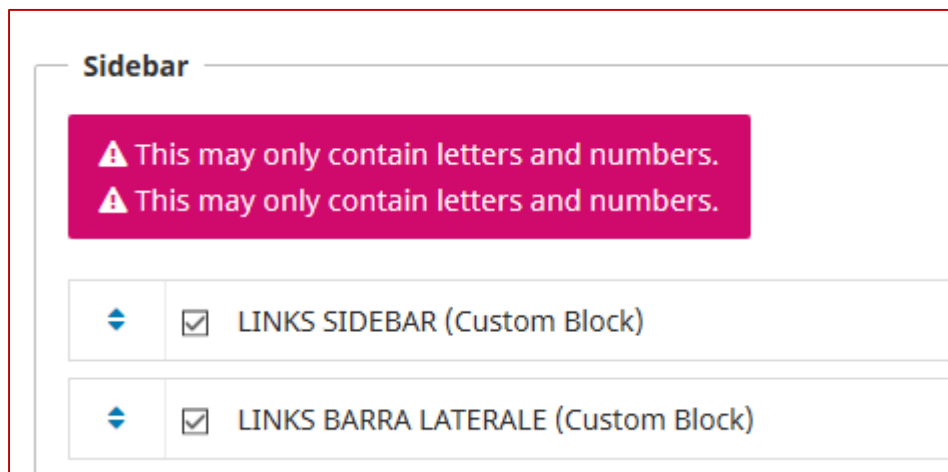
# Messaggistica di sistema



In alcuni casi le notifiche di errori vengono segnalate con maggiori dettagli anche a ridosso della sezione che ha dato problemi



**VERDE:** intervento andato a buon fine



**FUCSIA:** intervento NON andato a buon fine



# Caricamento di un fascicolo pronto

- Creazione fascicolo
- Creazione submissions
  - Caricamento metadati
  - Inserimento autori e traduttori (e rimozione redattore)
  - Inserimento più lingue
  - Inserimento file supplementari
  - Medatadi aggiuntivi, DOI e file di pubblicazione dopo il primo caricamento
- Pubblicazione fascicolo
- Correzioni submissions

**Per redazioni che gestiscono il flusso editoriale esternamente alla piattaforma e caricano i fascicoli già pronti**



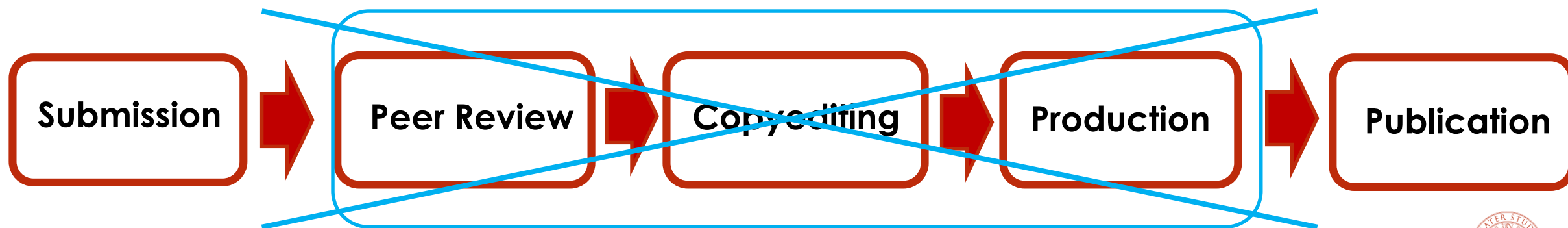


# Workflow

Attività gestite esternamente alla piattaforma



Attività della redazione in piattaforma



Funzione «Accept and Skip»



# Flusso consigliato

**Creazione fascicolo**



**Inserimento Submissions come Journal Editor**



**«Accept and Skip» fino allo step Publication**



**Perfezionamento metadati**

Prima di pubblicare  
verificare l'ordine dei  
contributi e la preview

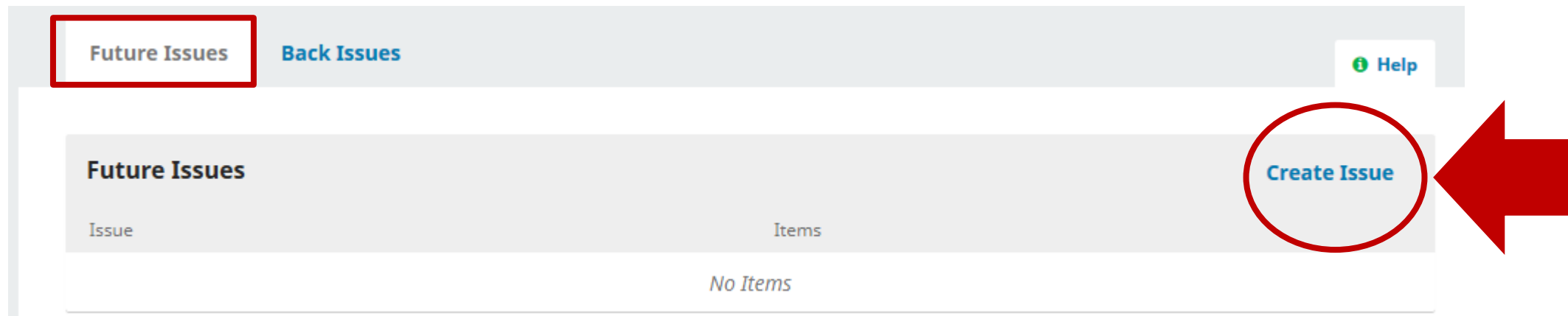
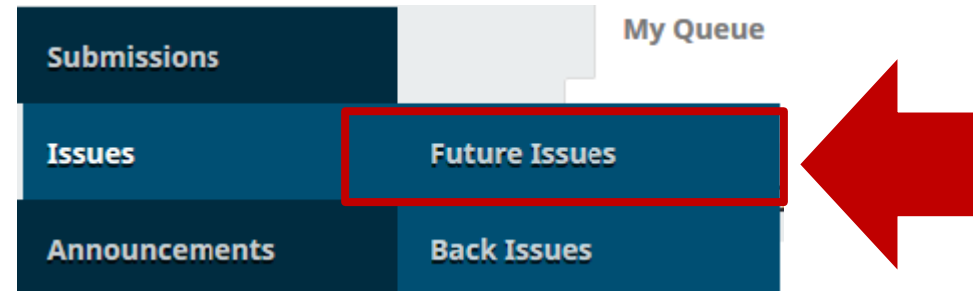
L'associazione al  
fascicolo viene effettuata  
dalla singola submission



**Pubblicazione**



# Creazione fascicolo



# Creazione fascicolo

### Create Issue

**Identification**

Volume Number Year

Title

Volume  Number  Year  Title

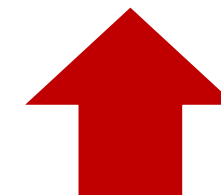
**Description**

**Cover image**

Drag and drop a file here to begin upload

**URL Pat**   
An option **Non usare!**

Title



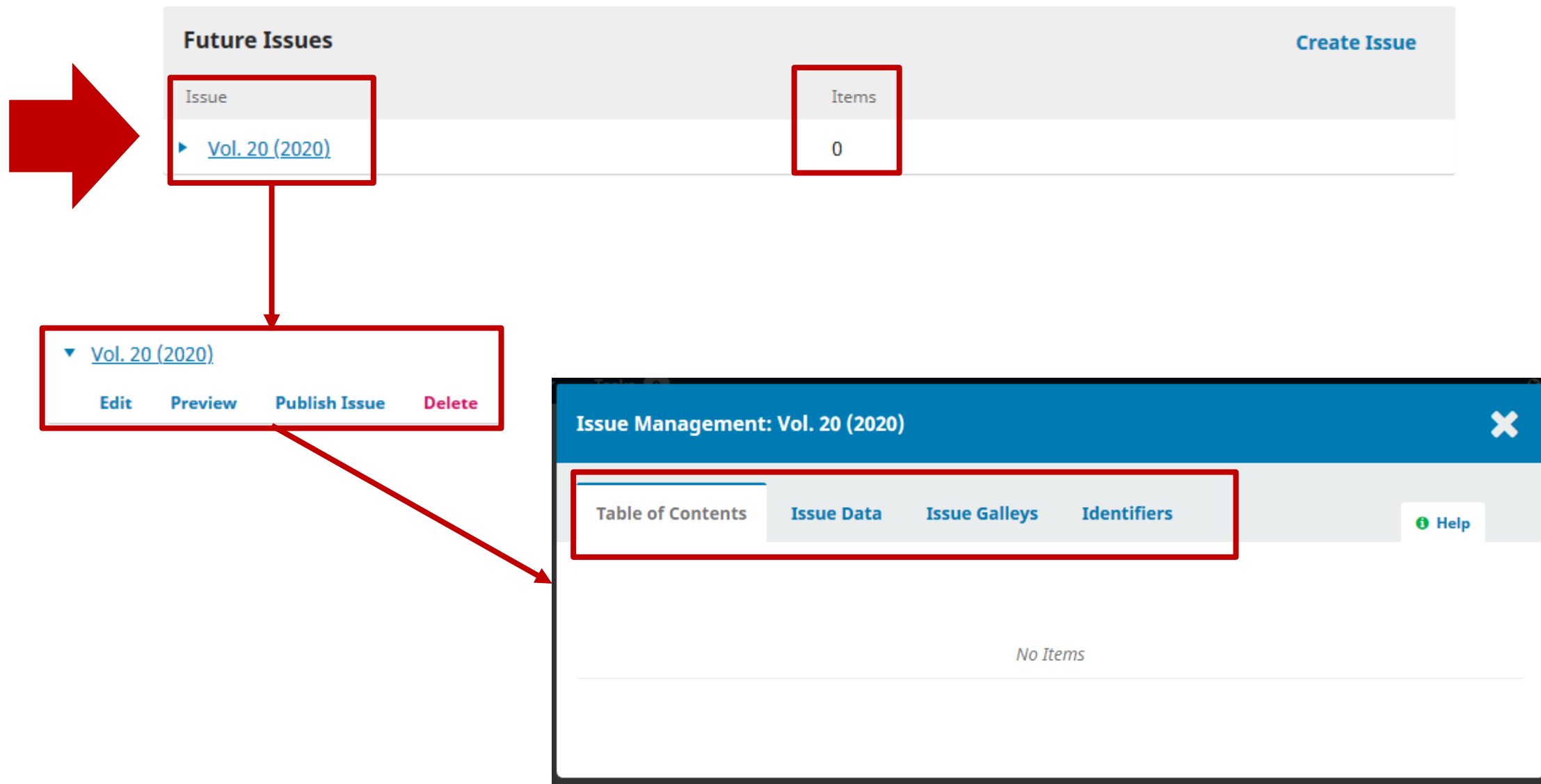
**Dati identificativi  
e descrizione**

**Testi nelle diverse  
lingue della rivista**

**Copertina**



# Creazione fascicolo



# Submission

CONSERVATION SCIENCE  
IN CULTURAL HERITAGE  
International Journal

## Submissions

My Queue   Unassigned 1   All Active 42   Archives 311   [Help](#)

My Assigned   Search   Filters   **New Submission**

### Submit an Article

1. Start
2. Upload Submission
3. Enter Metadata
4. Confirmation
5. Next Steps

**Submission Language**  
English

*Submissions in several languages are accepted. Choose the primary language of the submission from the pulldown above. \**

**Section**

*Articles must be submitted to one of the journal's sections. \**

**Procedura guidata**

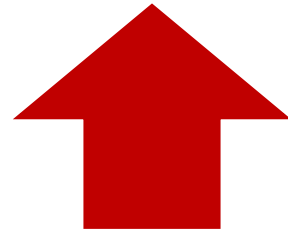


# Ruolo associato Submission

## Submit As \*

Submit in any of the following roles if you would like to be able to edit and publish this submission yourself: Journal editor

- Journal editor
- Author



## Selezionare Journal Editor

In questo modo la submission viene automaticamente associata al JE che sta effettuandone l'inserimento e si velocizza il workflow



# Upload Submission File

Tipologie  
file

Upload Submission File

1. Upload File 2. Review Details 3. Confirm

Article Component \*  
Select article component

Continue Cancel

- Article Component \*
- Select article component
- Select article component
- Article Text
- Research Instrument
- Research Materials
- Research Results
- Transcripts
- Data Analysis
- Data Set
- Source Texts
- Other

Upload Submission File

1. Upload File 2. Review Details 3. Confirm

File Added

Add Another File

Complete Cancel

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Submission Files

Q Search Upload File

39584-1	kaikacau, 741-1219-2-PB.pdf	October 13, 2020	Article Text
---------	-----------------------------	------------------	--------------

Save and continue Cancel


Riepilogo






# Metadati


1. Start   2. Upload Submission   **3. Enter Metadata**   4. Confirmation   5. Next Steps

**Prefix**  

**Title \***  












*Examples: A, The*

**Subtitle**



Italiano

**Abstract \***

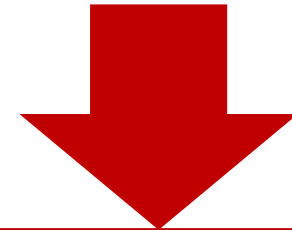
  **B** *I* U    $x^2$   $x_2$        

Testi nelle lingue della rivista

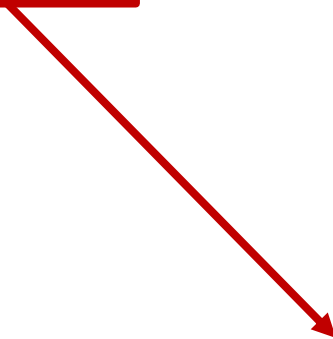


# Metadati

Non aggiungere gli autori ora!



List of Contributors					
Name	E-mail	Role	Primary Contact	In Browse Lists	
▼ Kaika Cau	kaika.cau2@unibo.it	Journal editor	✓	✓	<a href="#">Add Contributor</a>
<a href="#">Edit</a> <a href="#">Delete</a>					



### Edit Contributor

**Name**

Kaika  Cau

Given Name \* Family Name

How do you prefer to be addressed? Salutations, middle names and suffixes can be added here if you would like.

Preferred Public Name

**Contact**

kaika.cau2@unibo.it

Email \*

**Country**

Italy

Country \*



# Conferma Submission

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Your submission has been uploaded and is ready to be sent. You may go back to review and adjust any of the information you have entered before continuing. When you are ready, click "Finish Submission".

[Finish Submission](#) [Cancel](#)

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

## Submission complete

Thank you for your interest in publishing with Conservation Science in Cultural Heritage.

### What Happens Next?

The journal has been notified of your submission, and you've been emailed a confirmation for your records. Once the editor has reviewed the submission, they will contact you.

For now, you can:

- [Review this submission](#)
- [Create a new submission](#)
- [Return to your dashboard](#)



# Gestione Submission

**Submissions**

My Queue **1**   Unassigned **1**   All Active **43**   Archives **311**   [Help](#)

**My Assigned**      [Filters](#)   [New Submission](#)

11536	<b>Cau et al.</b> Test	<a href="#">Submission</a>	<a href="#">^</a>
<a href="#">0</a>	Open discussions		
Last activity recorded on Tuesday, October 13, 2020.			
	<a href="#">View Submission</a>	<a href="#">Activity Log &amp; Notes</a>	<a href="#">Delete</a>




# Flusso Submission

Workflow Publication

Submission Review Copyediting Production **Step submission** Help

**Submission Files** Search Upload File

▶	 39603-1 journal_editor, ArticleTest.docx	October 13, 2020	Article Text
---	--	------------------	--------------

Download All Files

**Pre-Review Discussions** Add discussion

Name	From	Last Reply	Replies	Closed
No Items				

Send to Review

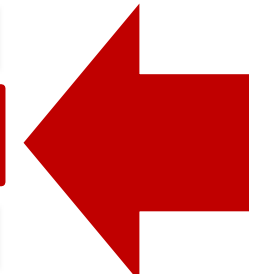
**Accept and Skip Review**

Decline Submission

Participants Assign

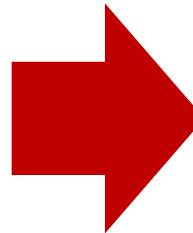
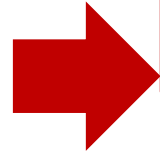
Journal editor

▶ journal\_editor



# Review

Scegliere:  
«Do not send an  
email notification!»



### Accept and Skip Review ✕

**Send Email**

Send an email notification to the author(s): Kaika Cau, Piero Grandesso

Do not send an email notification

---

Dear Kaika Cau, Piero Grandesso,

We have reached a decision regarding your submission to Conservation Science in Cultural Heritage:  
"Test"

Our decision is to accept the submission.

[+ Select Library Files to attach](#)


**Next: Select Files for Copyediting** Cancel



# Review

## Accept and Skip Review ✕

Select the files you would like to forward to the Copyediting stage.

Submission Files		Q Search	Upload File
<input checked="" type="checkbox"/>	 39584-1 kaikacau, 741-1219-2-PB.pdf	October 13, 2020	Article Text

[More Information](#)

**Record Editorial Decision** Previous: Author Notification Cancel




# Copyediting

Workflow **Publication**

Submission Review **Copyediting** Production Help

**Notification**  
Assign a copyeditor using the Assign link in the Participants list.

**Draft Files** Search Upload/Select Files Send To Production

▶	 39585-1	kaikacau, 741-1219-2-PB.pdf	October 13, 2020	Article Text
---	---	-----------------------------	------------------	--------------

**Copyediting Discussions** Add discussion

Name	From	Last Reply	Replies	Closed
------	------	------------	---------	--------

**Participants** Assign

**Journal editor**

▶ Kaika Cau

**Send To Production** [X]

**Send Email**

Send an email notification to the author(s): Kaika Cau, Piero Grandesso

Do not send an email notification

Next: Select Files for Production Cancel





# Production

**Workflow** **Publication**

**Submission** **Review** **Copyediting** **Production** [Help](#)

**Notification**  
Assign a user to create galley using the Assign link in the Participants list.

**Production Ready Files** [Q Search](#) [Upload File](#) [Schedule For Publication](#)

*No Files*

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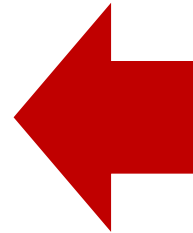
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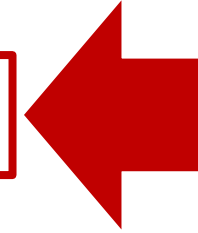


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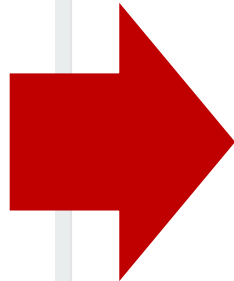
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- ▶ Test
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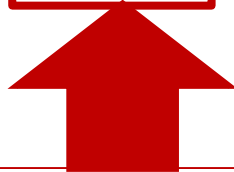
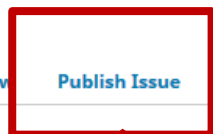
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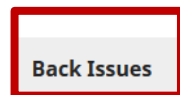
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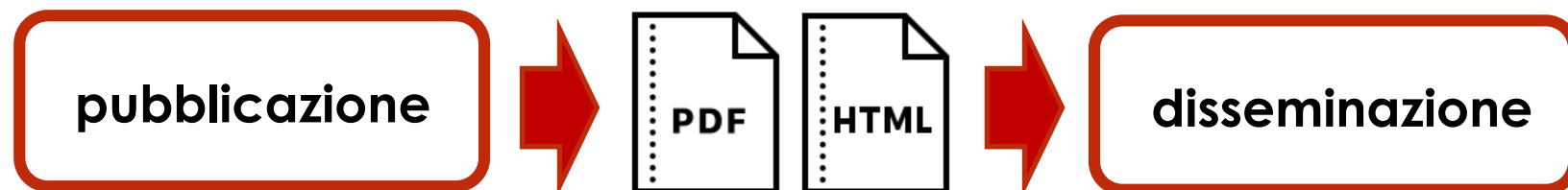


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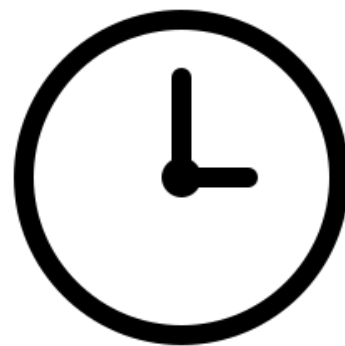
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**Kaika Cau**

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